

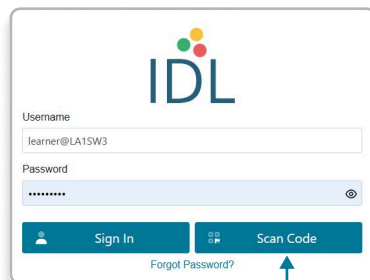
IDL

Getting Started



1. Go to www.appuk.idlsgroup.co.uk or open the app
2. Type in the learner's username and password. The username is followed by @[your school's postcode]

Alternatively, a learner can log in using a QR Code by pressing the 'Scan Code' button and using the device's camera.



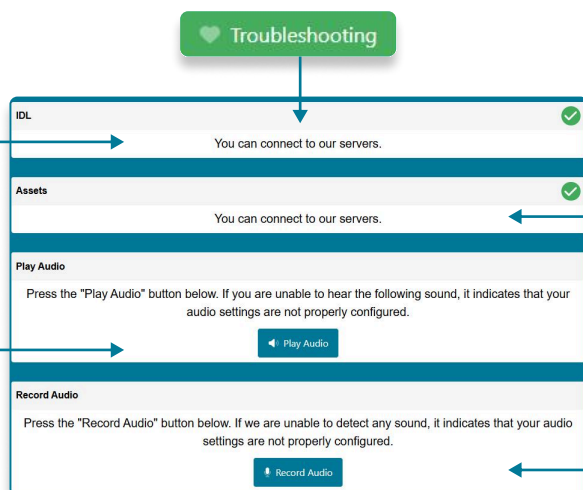
Usernames and passwords are created when a teacher adds them to the program and can be accessed through the teacher account.

Troubleshooting

If you are experiencing issues with IDL on your device, click the green Troubleshooting button located on the login page to help identify the issue.

This means you are able to connect to our servers. A failure may indicate problems with your internet connection or the school's firewall.

When this button is pressed, a sound should play. If you are unable to hear the sound, it indicates that your audio settings are not correct.



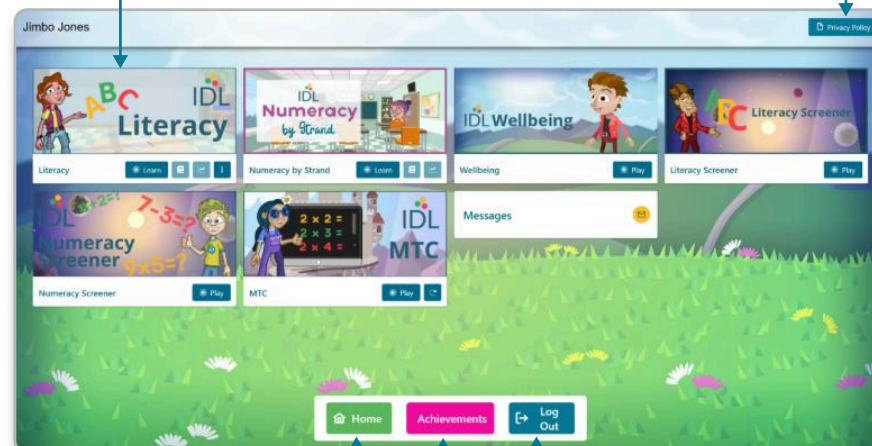
The device is able to access the audio/visual elements of the program. Failure indicates conflict with a firewall or device permissions.

This tests if your microphone can detect sound. If the device does not detect any noise, your input may not be configured correctly.

Home Screen

Apps for which the learner is enrolled appear here along with additional functionality like Lesson Book access and viewing Progress

Our Privacy Policy can be found here



Click this button to return to this page

This button logs out the current user and returns to the login screen

This button goes to the achievement page where any reward they have earned can be viewed

This button leads to the Lesson Book where learners can access the entirety of the program

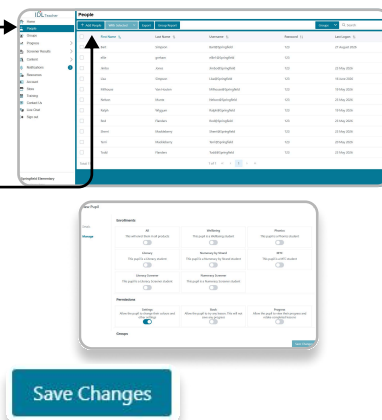
This button leads to that learner's result page

IDL Managing Learners

Adding a New Learner

1. As an administrator, click into the People tab on the left.
2. Click on the Add People button and add their personal information.
3. Add the programs you want them to have access to and manage their permissions.

When you're finished, click Save Changes.

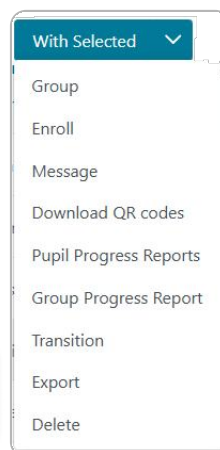


If you are adding more than one learner, we recommend you download the .csv template and follow the instructions.

Bulk Actions

If you want to enroll, group or perform any other action for multiple learners - tick the relevant learners and click the With Selected button.

From this menu you can generate multiple progress reports at once or create a single report for a group of learners.

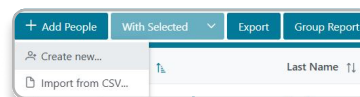


Don't worry! A prompt will appear to confirm that you meant to press the delete button if you do.

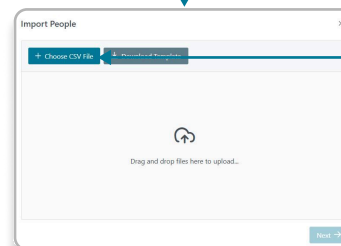
Managing Learners

Importing Learners

If you are enrolling many learners at once, you may want to consider using a .csv file. This is a format used by spreadsheets which lets you add, manage and group multiple learners.



1. Click 'Import from CSV'

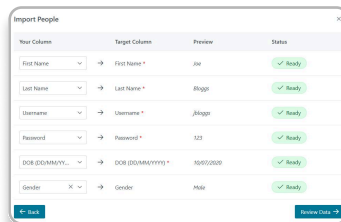


2. Click the 'Download Template' button

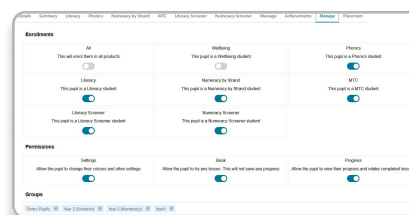
	A	B	C	D	E	F	G
1	First Name	Last Name	Username	Password	Gender	DOB (DD/MM/YYYY)	
2	Joe	Bloggs	jbloggs	123	Male	#####	
3							

3. Complete the fields for your learners and make sure to save the file as a .csv (Comma Separated Values)

4. Click 'Choose CSV File' and upload your completed file



5. Confirm the information and click Review Data. Follow the prompts to assign groups and enrolments!



Manage Permissions and Enrolment

You can control which products any pupil can access from the 'Manage' tab of their profile.

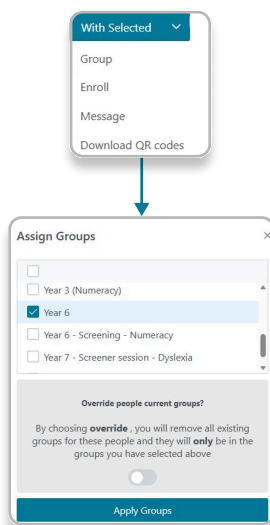
Each toggle has an explanation for what it changes.

Making a group

1. Click on the Groups tab on the main menu to the left.
2. In the top right corner of this page, click the Create New Group button.
3. You will be prompted to enter a group name and an optional description.
4. Click the Create Group button to finish setting up your group.



Adding and Deleting Learners from a Group



1. Click on the People tab on the main menu to the left.
2. Highlight the learners you wish to add to or delete from a group.
3. Click on the With Selected dropdown at the top of the page and select Group.
4. In the Assign Groups pop-up, select the groups you wish to assign the learners to or remove them from.
5. Switching on the Override toggle overwrites the groups the learners are in. They will be removed from any groups they are currently in and will be placed into the groups selected here.
6. Click Apply Groups to confirm.



To remove an individual learner from a group, you can use the method above or navigate to their profile.

Reports



Generating Reports

1. Select the learners you want to make a report for by checking the box next to their names
2. Click 'With Selected' and choose either 'Pupil Progress Report' or 'Group Progress Report'
3. Download your reports!

Group Progress Reports

This report will show the current progress of all selected learners by program.

Pupil Progress Reports

These reports show progress made by a learner (or learners) by program. All generated reports are collected in one file.

FAQs

What should I use to access IDL?

If using an Internet browser, we recommend that IDL is accessed through Google Chrome for the best user experience. Other browsers can still be used but features may not be accessible as a result. The IDL app can also be used. iPads must be running **iOS 13** or higher to access our programs.

What other equipment will I need?

Our programs have audio functions and animated guidance throughout. As a result, it is recommended that learners use headphones to ensure they are able to correctly hear the instructions and complete tasks. If learners are not using tablets, a working mouse or touchpad will be required to engage with the program. If you are intending to use QR codes to log in, an attached webcam or built-in camera will be required to scan the code.

Is there a limit to the number of learners I can add?

A full school license for IDL grants unlimited learner accounts so a school should never run out. Other forms of license may vary. Only five pupils can be added to a trial version of the program.

What is the difference between the Literacy Screener and the Literacy test?

The Literacy Screener is a separate test that indicates if learners have any dyslexic tendencies. This can be used to screen an entire year group, or for individual learners showing signs of literacy difficulties. The Literacy reading and spelling tests are part of our Literacy program. This provides you with a reading and spelling age for a learner and is used to track progress throughout the Literacy program.